

CHANGE OF SCHEDULE

TODAY'S DATE: _____

STUDENT NAME (full): _____

GRADE LEVEL: _____

CHANGE IS FOR: 1st Semester
 2nd Semester

IF THE NEW COURSE/SECTION MEETS AT DIFFERENT TIMES THAN THE OLD SECTION, YOU MUST SEE THE REGISTRAR BEFORE PROCEEDING

Section to be dropped: _____

Day and period class meets: _____

Section to be added: _____

Day and period class meets: _____

TEACHER SIGNATURE (old class): _____

TEACHER SIGNATURE (new class): _____

Head of Math Department if Math Placement change: _____

DIRECTOR OF HIGH SCHOOL: _____

Routing:

1. MH/Powerschool update_____
2. NT/Student/Master Schedule update_____
4. NT/Textbooks_____
5. MH/Student Records_____